

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Clint Bushey

Principal

Margaret Bell

Principal

Business and Finance Committee Meeting Minutes of Tuesday, October 8, 2019

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, October 8, 2019, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Lisa Bosse, Chair; John Bohonek, member; John Kiefer, Financial Manager; and Heather Cramer, District Administrator

New Business:

- **Budget Update**—Mr. Kiefer provided a budget update at the annual meeting on Monday night. He also reported that he is working on billing with insurance to ensure that all individuals are up to date on the billing with both health and dental. The district cash flow is in good shape currently. Mr. Kiefer will begin doing grant claims shortly. Mr. Kiefer attended the WASBO conference and was able to gain valuable insight. All school level reporting is complete with DPI. Mr. Kiefer is working with Mr. White to streamline food service accounts and track the expenditures out of the accounts.
- **Fund 41**—Mr. Kiefer discussed this account with the committee. He is wondering if this would be a place to expend funds on the door project at JHE. This will go to the board for full discussion.
- **Gym Project HS**—Mr. Kiefer updated the committee on the gym project financing. The financing will likely come before the board at the November meeting. Mrs. Cramer indicated that she has not heard back yet on a final installation date for bleachers.
- **Line of Credit Renewal**—The district line of credit with Hustisford State Bank is up for renewal. Mr. Kiefer is working with the bank to finalize the paperwork. It will be ready for the November board meeting.